Date: Monday April 19, 2021

Time: 7:00 PM

Location:

Claire’s House

Wood Creek

470 Greenwood Drive

Wilmington, DE 19808

**2021 Board Members**

Ben Koontz *– President*

Shay Klair- *Vice President- Absent*

Kevin Brainard – *New Membership*

Claire Jose’*- Bond/Current membership*

Jim Burns- *Grounds*

Chris Dohl*- Finance Secretary*

Christopher Hochman – *Treasurer*

Bethany Fitzgerald – *Swim Team Relations*

Mary Kate Lewis- *Social/Fundraising*

Deanna Marcelo – *Secretary*- *phone*

Rebecca Trent *– Communications Absent*

**Agenda**

March minute review and approval – Deanna

Round Table Updates

* *President- Ben*
  + All staff hired.
  + Covid Policy/Guidelines – Capacity is 500. Expand guest policy to have guests weekdays and weekends. Guest fees $6.00 on line and $7.00 at door. Go online and add to account. Table parties for now.
  + Hours open Friday 4:00 and weekend hours before Memorial day and then weekends until kids out of school.
  + Social distancing- set chairs up on deck zip tie to keep them from being moved. Face masks required. Limit # of chairs on deck. Start with enforcement and loosen up. Will try it out and see how it works.
  + Enforce masks in closed spaces. Snack Shack, bathrooms, office- has plastic.
  + Offer lap lane 4-6 Monday through Thursday.
  + Swim lessons
  + Swim test for all kids 10 & under to use slide/dive board.
  + Open gate 8:50 for departure. Don’t clean bathrooms until 9:00.
  + Re-visit slide rules. Must have enough guards on duty to have slide open all day. What are the rules? Ben to check with Amy. State pool laws. Must have a guard at top & bottom. Ben to confirm staffing.
* *Vice President- Ben on behalf of Shay*
  + All staff hired
* *New Membership/ Current Membership – Kevin & Claire aka the Dream Team 😊* 
  + Bond membership update- hold on new offers until we see where we land on the 30th.
  + Inactive fee good for 2 years.
  + New Membership update- 50 summer memberships sent out. Always offer 50, will give more if membership down.
  + Member Splash never processed some card payments- members to be notified of need to make payment.
* *Grounds – Jim*
  + *6 people on committee. Jim to give information to Deanna/Rebecca to post on website/ FB.*
  + *Going with Kelly*
  + *Two clean up days 5/8 & 22nd.*
  + *No plastic covers this year.*
  + *Start working on pool next week. Issue with valve- plumber $475 to replace valve. Reconstructing and replacing 1 valve to be done this week.*
  + *Amy gave Jim a list. Playground mulch and sand for playground area. Ground Committee members may need key – will notify board of who has a key.*
  + *Social committee to greet new members.*
  + *Sliding board rusting- is early. Will need to be addressed this or next year.*
  + *Gate by sliding board for access.*
  + *Replacing basketball nets- courts will eventually need resurfacing.*
  + *Once we have everyone paid we can work on rest of budget.*
  + *Pricing pavilion at top of hill. Use for parties, etc.*
  + *Ping pong table, Chris H. donating.*
  + *Ice service/box*
  + *Ladies room- partitions need updating, no big issues*
* *Finance – Chris D*
  + Reconciling checks in Member Splash.
  + PPP Loan Status-
* *Treasurer- Chris H*
  + *Money is coming in. $21K to deposit. Payroll around $200K. Membership should cover*
* *Swim Team- Bethany*
  + SSL update- Ready to submit plan to DPH for swim team and SSC. Using SSL template.
  + Additional staff request – hold for now to see where enrollment lands.
* What is process for reimbursement? Can pay out of pocket or then submit to Chris for reimbursement or use pool credit card- can get from Ben.
* SSL meeting this Thursday
* Interviewing for assistant and junior coaches.
* Have to be able to swim a lap by first meet.
* Cannot have concessions open
* *Social/Fundraising – Committee discussion*
  + 2021 Budget should be back to normal, hold until all dues collected and bills paid to firm up
  + DJ on Sunday of Memorial Weekend. DJ Ted Rock. Plan on opening party.
  + Kona Ice for day
  + Food truck- Ben to check.
  + 2021 fundraising and social activities
  + Amy would like list of events 2-3 weeks in advance.
* *Communications – Rebecca*
* *Secretary – Deanna* 
  + Next meeting May 12th at pool 7:00 PM