Monday January 31, 2022

6:30 PM- 7:30 PM

Christiana Hilton

**2022 Board Members**

Jim Burns

Claire Jose’

Deanna Marcelo

Kevin Brainard

Chris Dohl

Christopher Hochman

Emily Koss

Gary Laudeman

Bill Davis

Jaclyn Petiya

Melissa Bundy

Leslie Copola

**Minutes**

* Review of 2022 Board positions & assignment of officers

Board members:

Jim Burns *– President*

Claire Jose’- *Vice President*

Leslie Copolla – *Swim Team Relations*

Bill Davis, Emily Koss, Jaclyn Petiya- *Social/Food /Fundraising*

Deanna Marcelo – *Secretary*

Chris Dohl*- Finance Secretary*

Christopher Hochman – Treasurer

Kevin Brainard – *New Membership*

Melissa Bundy*- Bond/Current membership*

Gary Lauderman – Grounds/snack shack (Koss snack shack)

Open Items:

Volunteer Fee: Decision Needed- *pending evaluation of membership fees in general*

Upcoming deliverables through Feb/March

* + Rules & Regulations review – Deanna sending out for review- specifically need to evaluate guest policy. Please be prepared to bring recommendations to February meeting.

Budget/Finance: 2021 Books- Chris H

Annual audit:

* + - Unique Business Solutions- Divisions of Let God Help
    - 2018 resubmitted
    - 2021 taxes still to be filed – due on April 15th
    - UBS - $1,100 to audit books & file taxes.
    - Recommendation: have existing accountant, Unique Business Solutions, audit 2021 books and file taxes. *Board approved- Chris H. on point to work with auditor to close out 2021 books and file taxes.*

Gather proposals to outsource and review February meeting – *Chris D*

* + - Proposal from Jill $1,500. Per month
    - Proposal due next month- also get Danny submit quote - *Kevin*

Outstanding - what we pay for payroll vendor. Need to understand process for payroll, some checks come out of our bank account vs direct from payroll also need itemized invoice. *Claire to follow up with vendor*

Hiring

* + - Sam approved as Manager- determine interest & discuss Ass’t Managers
    - Sam/Claire hiring committee
    - Determine what we pay? Review minimum wage rules. Youth rate $8.75 per hour.

Social/Fundraising – Bill

* + Restaurant Take-Overs Start this month- Bill to coordinate
  + Skyline Brew- consider a SSC brew
  + Fundraising
    - FB – Jaclyn Petiya
    - Instagram
    - Fundraising
    - Food Trucks- balance on amounts
    - Get names of trucks
    - Crab Fest
  + Social

Holiday weekends- need to firm up

Ongoing raffles

Snack Shack discussion hours

Gary Identifying and replenishing SS inventory

Reconcile Snack Shack fees

* Feb meeting:
  + - Determine Member Dues timeframe and price
    - Rules/ Regulations
    - Accounting – keep or outsource?
    - Open discussion of recommendations

Respectfully submitted,

Deanna

Deanna Marcelo, Secretary SSC Board of Directors